

November GeekGirlCon Board Meeting

Date:

2015/11/04 - 18:30 - 20:30

Location:

Virtual (Skype)

Agenda:

An opportunity to check in and discuss Board business related to elections, bylaws, passing off of information/staff transitions in advance of Retreat with Ann. Also an opportunity to brainstorm what we would like to get out of our 4-5 hour meeting and consultant.

Meeting Called By:

Jennifer K. Stuller (6:34pm)

Board Members in Attendance	<ul style="list-style-type: none">• Sharon• Jen• Amanda• Kristine• Terra• Kat
Absent	<ul style="list-style-type: none">• Laura
Staff Member(s)	
Other(s)	

18:30 Call to Order (Jennifer)

18:35-18:50 Old Business

- Approve October Minutes (Approve in November)

18:50-19:00 Personnel Update

- Adrienne Fox stepping down. Detailed instructions, plan of hand-off
- Melodie hand-off
- Manager of Design resigned
- Currently no directors in place:

- ED
- Director of Marketing (currently have leadership team: not actively posting for),
- Director of Programming and Events (current interim, Megan Malone),
- Director of Operations (rewrite operations roles, administrative, organizational, sponsorship, fundraising, etc)
- Accounting: Proposal forwarded to Board

19:00-19:10 Attendance (Concern over participation)

- Solution: Change email back to personal email; permissions set to Board to change at will; Amanda will help.
- You should all be owners now:
<https://groups.google.com/a/geekgirlcon.com/forum/?hl=en#!managemembers/board-internal/members/active>

19:10-19:50 ED Succession Discussion

- Amanda will be sending out official notice to staff about stepping down
- Strategic Planning
- Have an interim Executive Committee
 - Works with Board for continuation of org
 - Programming & Marketing currently have strong teams
- Operations: very con-focused (reaction, exhibitor, registration, etc)
- ED Priorities Hierarchy: Replacing ED; New ED is directly related to what we want to do.
- Amanda's intent is to resign before the last day of the calendar year.
 - Wants to hand-off all Director-level information.
 - Wants to finish off as a project manager and consultant.
- Board Recruitment Discussion
 - Possible candidates for board service - where should we submit those names? Is there a standardised list of questions that Kris/Rose/Adrienne R. used? (KH)
- Board To Do/Action Items:
 - Review Board Recruitment Documents;
 - curate potential candidates for Board review.
 - Need to review & potentially revisit our bylaws.
 - Agenda Items for retreat.

Board Docs:

<https://drive.google.com/a/geekgirlcon.com/folderview?id=0B3NbQ4dfBwC6RGNlcW5jNFNqblE&usp=sharing>

Bylaws:

<https://docs.google.com/document/d/1Q3T4LXPb7DbVfBVmF4v023TxkPjLxM660R5JTP40XPM/edit>

19:50-20:20 - Topics for Retreat

- Advisory Board? What are the logistics?
- Expanding Local Board of Directors
- What is Diversity for us? What might successful inclusion look like? (On staff? On the Board? At events? At the con?)
- Staff, welcome or required at Board Meetings? Just reports, presented by ED? How do we open lines of communication in a way that is productive, efficient and inviting?

20:20-20:30 Other Discussion (All)

- Invitation to be sent to these current & departing staff for Board Retreat on 11/28: Adrienne, Melodie, Amanda, Denee, Danielle, Winter
- Payment for space, food, etc.
 - <http://www.meetup.com/SeaTech4Good/events/226264620/>
- In-person Board Meeting & Board Retreat (pre-con, post-con, etc.)

Motion to Adjourn: Close 7:50pm