

GeekGirlCon Board Meeting
Minutes May 19th, 2016

GeekGirlCon Board Meeting - 2016/5/19 - 18:37 - 20:50

Location: Skype

Attendance:

Board Members present:, I-Wei Feng, Denee McCloud, Jennifer Stuller, Sharon Feliciano, Maddie Vonhoff

Absent: Terra Clarke Olsen, Katrina Lehto

Staff Member(s): Danielle Gahl

Other(s): none

Minutes prepared by: I-Wei Feng, Board secretary

Meeting convened to order: 6:37 pm, moved by Jen Stuller and seconded by I-Wei Feng.

Open Issues:

- Approve April Minutes: Jen Stuller moves to approve, Sharon & Denee second the motion.
- Website (I-Wei): Board Minutes, History, Sensitive information.
- Maddie joins meeting at 6:42 pm
- Recruitment Committee (Jen): Laura Lucas has formally resigned from BoD. Bylaws; Committees vs. Board etc. Kat will make decisions on how many board members to bring on and the recruitment process. Danielle will take care of the IT aspect for departing board member.
- Danielle joined call around 6:45 pm.
- Report from the ED (Danielle)
 - Staffing updates
 - Departmental priorities
 - Danielle will be working reduced hours in June-mid July
- Financial Report (Danielle)
 - 2014 Taxes submitted, 2015 extension filed. Thanking donor who was gracious enough to cut new check to replace expired original donation check. Refile Secretary of State paperwork to note I-Wei Feng as registered agent.
 - Courtney can be available at next meeting to answer questions about budget.
 - GiveBig final numbers are not yet in.
 - Courtney is working on balance sheet.

Executive Session began at 7:49 pm and ended at 8:17 pm

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- Fundraising Report
 - Give Big 411 update (Maddy): It was a team effort to promote the GiveBIG effort. Staff was very timely and proactive with creating wonderful content for the fundraising campaign. We got over 110 donors, original goal was 50 donors.
 - 2016 Fundraising Plan and Goal - tabled for next meeting
- ED Job Description (Terra & Kat) - tabled for next meeting
- Strategic Planning Update (Denee): need to know what kinds of funds we have to hire consultant. Hiring consultant through 501 Commons seems to be the most affordable option. To move forward, we will request for specific qualities we're looking for in the SP consultant and interview candidates put forth by 501 Commons. Jen provides another contact for SP consultant.
- Insurance (Denee): working with Danielle to get quotes. Have quote and awaiting more quotes. Denee will update as more information is available. Rose Minier will be consulted on options and needs. At next board meeting, we should have enough information to review and vote on how to proceed.

New Business:

- Vision wording revisions from Dheyvi (Danielle) - will email with tweaks and justifications.
- Official 2016 Budget for Approval - board reviewed 2015 comps, current numbers, and projections for 2016. Board to approve proposed budget at next meeting.
- Board needs to start tracking out of pocket expenses in order to have a clear idea for future budget.

Action Items for Next Meeting:

- Board members to review past GGC minutes to answer questions/redactions.
- Board members to track GGC related out-of-pocket expenses for budgeting purposes - Ongoing.
- Denne will send D&O insurance quotes by next meeting.

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Jen moved to close regular meeting at 8:50 pm. I-Wei seconded.